## **PRE-SQUADDING PROCEDURE**

## All pre-squadding may select the section of the trap line of their choice

- 1) Pre-squadding will only be available through the ATA web site, www.shootata.com, by selecting the link on the home page titled "Grand American Pre-Squadding".
- 2) In order to pre-squad, you will be required to furnish your ATA number and those of the shooters you wish to squad with you.
  - a. First, enter all the ATA numbers of those you wish to pre-squad. You don't have to position them to their post preference in the list; however, it will make pre-squadding easier and faster if you do so. Clicking the lock icon will lock them so they will not move. Clicking it again will unlock it. Clicking the red "X" will remove them from the list. You can enter more than 5 ATA numbers and move them around in the list as desired.
  - b. Select an event to view that event's squad matrix.
  - c. Select a squad that you would like to pre-squad on.
  - d. Move the ATA number(s) to the selected squad by clicking the appropriate arrow or the "Squad All" button to move them to their appropriate post(s).
  - e. Click the Reserve button to reserve that squad for that event.
  - f. Repeat for each event you want to pre-squad for.
  - g. When finished pre-squadding for all events, click the Checkout button.
- 3) In the case of yardage differential on Handicap events, you will be able to squad your list of shooters on individual squads. Only move the ATA numbers to their posts for those whose yardage meets the ATA's yardage differential on a squad. Handicap squadding will be done in strict accordance to the ATA rules.
- 4) You can find where your friends are squadded by selecting the "Find where a shooter is squadded" link on the top, right of the page.
- 5) A non-refundable service charge of \$2 per post, per event is due at Checkout of the pre-squadding process. Your pre-squad posts will be opened back up if you exit without paying and will not be held.
- 6) You will receive a confirmation email after your payment has been processed, listing all your pre-squadded positions. You can unsquad a purchased reservation by selecting the "Unsquad Purchased Reservation" link on the bottom, lefthand side of the page. No refund will be given for those who unsquad their reservation.
- 7) Pre-squadding will open on June 20, 2022 at 5 P.M., Central Daylight Saving Time, and will close on July 24, 2022 at 5 P.M., CDST.